

## Job Description: Contracted Development Coach 2019 - 2021

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### About us:

GB Taekwondo is responsible for the preparation and performance of Britain's elite taekwondo athletes at major championship events including the Olympic Games. The GB Taekwondo Academy is based in Manchester where full time senior athletes on the National Lottery funded World Class performance programme train centrally, [Monday – Friday] and the Development Programme train, [during the weekends].

GB Taekwondo aim to recruit and retain talented individuals through fair and effective recruitment and selection procedures. We value diversity and are committed to eliminating unlawful and unfair discrimination. Appointment will always be on merit.

Applications are welcomed from all people irrespective of age, sex, gender, sexual orientation, marital status, pregnancy/maternity/paternity/caring responsibilities, ethnic and cultural background, nationality, disability, religion or belief.

Safeguarding and promoting the welfare of children in GB Taekwondo is a priority and an integral part of the recruitment process.

### About the post:

**Job Title:** Contracted Coach [Development Programme]  
**Location:** Resident in the UK and able to commit to minimum two weekends per month at the National Centre [Manchester]  
Travelling [Europe and Worldwide] as required  
**Salary:** **Contracted** - Day fee and travel expenses  
**Term:** **Contract until March 31<sup>st</sup>, 2021 \***  
**Closing date:** Thursday 15<sup>th</sup> August 2019  
**Interview date:** Provisional date – 29<sup>th</sup> August @ Manchester National Centre

This job requires an enhanced criminal records check, [DBS] and written reference(s) in relation to safeguarding/suitability to work with children.

### Job Purpose:

Contracted by GB Taekwondo's Development Programme, you will work collaboratively within the Development team to contribute towards the planning, delivery of National training sessions at the National Centre. Sessions will be group orientated and account made for individualised development. In addition you will work in partnership with the Development team to identify, select and nurture athletes for the Development Programme.

Coaching within an athlete centred programme, you will be required to work selflessly in the interests of the athlete and in collaboration with a range of stakeholders and support practitioners to ensure maximal progression for all athletes within the programme.

The Development Programme is committed to working athletes with strong fight characteristics who within 1-4 years are capable of thriving within a World Class programme [Academy], and demonstrate future senior medal winning success.

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\* Contract to be reviewed in March 2021 – at this point the contract will either be renewed for a further 2-4 years, or terminated.

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### Main responsibilities:

- Work in collaboration with the Development Programme Coach [DPC] and other contracted coaches to contribute to the design and delivery of principally two day 'national' squad coaching sessions aligned with the principles of the Development Programme and the Player Development Framework, [PDF] in order that the athletes are; Ready to train / ready to compete, are non-dependent learners with good decision-making abilities, and highly adaptable.
- Facilitate an elite learning and training environment which encourages athletes to be highly inquisitive, to identify and exploit their 'x factor' and to thrive over the course of a 12 month training programme.
- Support athlete development on and off the mat, attend athlete workshops and commit to building professional 'Coach – Athlete relationships' through formal / informal activities in order to maximise athlete trust and development.
- In partnership with the DPC, implement a structured and progressive development programme ensuring a high quality and enjoyable coaching environment centred on the needs of the athlete.
- Monitor and document regular training objectives, as well as share athlete feedback with the DPC on a regular and timely basis.
- Apply an innovative and solution approach to the coaching, helping athletes to develop thinking skills and seek their own solutions.
- Work impartially with all athletes to maximise their development working with all stakeholders.
- Stay overnight during weekends and to be responsible for the care and welfare of athletes to include the acting in loco parentis.
- Ensure that the principles of good governance are encompassed within the delivery of all coaching in accordance with best practice.
- Attendance at Nationals and coaching at G1 and Major Championships as required.
- Support club coach interaction as well as opportunities to facilitate continued knowledge of club coaches.

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### Key relationships:

- Athletes
- Development Programme Coach
- Development Programme Manager
- Contracted coaches
- Support service practitioners
- High Performance Coaches
- Talent Officer
- Talent Scout
- Club coaches
- Parents

### Person Specification:

- Demonstrate a thorough understanding of technical and tactical Sport Taekwondo knowledge, athlete development, and experience of coaching at G1's.
- An understanding of coaching pedagogy and how coaching behavior and practice can support learning/skill acquisition.
- Extensive knowledge and experience of athlete development and coaching young female athletes.
- Demonstrate effective and evidence based feedback to the athlete and coach.
- Be familiar with GB Taekwondo's vision, mission and have a passion for developing athletes to realise their potential.
- Be familiar with the 13-18 Fighting Chance selection process and the Development Programme.
- Be highly motivated, have integrity and the ability to invoke trust and respect from athletes, parents, coaches and staff, and to be open to feedback.
- In English, an effectively communicator with exceptional people skills / relationship development.
- Willingness to work irregular hours (mainly weekends) and travel both within the UK and overseas, with regular overnight stays during weekend activity.
- Knowledge and commitment to the application of safeguarding measures and internal policies and processes to ensure best practice.
- Exceptional ability to deliver, adapt and bring to life the intended training theme working across ages and abilities.
- A competent users of IT systems / Microsoft Office (Word / Excel) Cloud based systems and video analysis platforms. Able to document, report and monitor and have the ability to use and communicate through modern media.
- Adaptability - ability to work with an established team, to add to the training plan and its environment.

### The post holder will be required to undertake continual professional development:

- An Introduction to Equality, Diversity and Inclusion
- An Introduction to Safeguarding in Sport and Leisure
- Sportscoach UK Safeguarding and Protecting Children workshop or equivalent, and progressive CPD
- Upon appointment make a member of British Taekwondo and apply for a Global Official Licence, (GOL).

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### Prerequisites:

- Enhanced DBS or committed to undertaking
- Current passport and willing to travel internationally
- Own transport / the means to travel to the National Centre a minimum twice per month
- Knowledge, awareness and application of Safeguarding procedures
- First Aid training or committed to working towards
- WTE coaching licence or committed to working towards

### How to apply:

In order to be shortlisted you will need to demonstrate using examples in your application form (supporting information) that you have the experience and competencies listed, as outlined below.

Please return application and monitoring form (optional) to [hr@gbtaekwondo.co.uk](mailto:hr@gbtaekwondo.co.uk) or by post, marking confidential to HR, GB Taekwondo, at the address noted below.

**CVS ARE NOT ACCEPTED.**