

Strictly Confidential



Sport Taekwondo UK Ltd (GB Taekwondo) – Board Meeting

Location: GB Taekwondo, Ten Acres Lane Sports Complex, Manchester, M40 2SP / Microsoft Teams

Date and Time: 25th February 2026
11:00 – 14:00

Attendees:

Board Members
Ian Gillis (IG) – Chair
Paul Buxton (PB) – Chief Executive Officer
Jennifer Ho (JH) – Director of Finance and Governance
Vicky Lowe (VL) – Senior Independent Non-Executive Director (Microsoft Teams)
Chris Haynes (CH) – Independent Non-Executive Director
Jo Larkin (JL) – Independent Non-Executive Director (Microsoft Teams)
Dave Marshall (DM) – BT Representative
David Meli (DM) – UK Sport

Senior Leadership Team
Garry Owen (GO) – Head of Performance
Ruebyn Richards (RR) – Head of Athlete Development

Apologies: Andy Paton (AP) – Head of Teams and Operations

Minutes: Rachel Pattison (RP)

<p>1. Introduction</p> <p>IG welcomed both David Meli and Dave Marshall to the meeting.</p> <p>a. Declaration of Interest None declared</p> <p>b. Apologies Andy Paton</p> <p>c. Approval of November Minutes Approved.</p> <p>d. Review of November Board Actions Actions were reviewed and discussed.</p> <p>Chris Haynes, Jo Larkin and Vicky Lowe are now new directors of the company. <i>Sport Taekwondo UK Ltd is registered as a company limited by guarantee, which operates without share capital, therefore, directors hold the position of</i></p>	
---	--

Sport Taekwondo UK Ltd (GB Taekwondo) – Board Meeting

<p><i>members, aligning with the structure where control is exercised by guarantors rather than shareholders.</i></p>	
<p>2. Executive Report</p> <p>PB highlights</p> <ul style="list-style-type: none"> • UK Sport task force • John Dutton and Sarah Massey joining BOA • Winter Games outcome • Hubs <p>RR Highlights</p> <ul style="list-style-type: none"> • Hubs Coach Recruitment • Pathway co-ordinator role • Encouraging Junior Europeans results <p>GO Highlights</p> <ul style="list-style-type: none"> • First competition Bulgaria 27th February 2026 followed by Belgium 21st/22nd March 2026 • General preparation at the start of the year • Coaching CPD <p>JH Highlights</p> <ul style="list-style-type: none"> • Compliance co-ordinator role to be advertised <p>Action: circulate GB Taekwondo Game Review document</p> <p>IG asked GO to pass on his thanks to BS for the value he has added to the sport.</p> <p>Discussions took place around hubs, para-athletes, future training camps and international relations.</p> <p>Action: coaches to attend a future board meeting. Action: recruitment process to replace Trevor Rees and Sue Suchoparek (ARCOM)</p> <p>IG asked all to be vigilant and ensure regular training around cyber-attacks. JH confirmed training plan.</p>	<p>RP</p> <p>GO/PB JH</p>
<p>3. Risk Register</p> <p>PB provided risk status updates</p> <p>IG discussed sustainability and the importance of the GBT / BT relationship and suggested a meeting be scheduled with GBT and BT Board members.</p>	

Sport Taekwondo UK Ltd (GB Taekwondo) – Board Meeting

<p>4. BT Update DM provided updates. IG thanked DM.</p>	
<p>5. System Planning D Meli (UK Sport) presented to Board. Action: D Meli to share slides with PB.</p>	DM
<p>6. Anti-Doping SG presented to Board. Action: GO to discuss whereabouts further with Athlete Reps Action: DM to discuss with PB how anti-doping can be implemented at grass roots level. Action: RP to share slides</p>	GO PB RP
<p>7. Board Terms of References JH explained papers further. IG thanked JH for all her time and effort. Action: Board agreed to work through the Matter Reserved at the Strategy session</p> <p>Board later discussed and agreed the matters reserved during a meeting on 4th March 2026.</p>	PB/IG
<p>8. Brand Moved to GBT Board Strategy Day.</p>	
<p>9. AOB Ian Gillis</p> <ul style="list-style-type: none"> • Following IG meeting with Athlete Reps, feedback was positive. • IG congratulated PB on his graduation from the CEO Development Program. <p>End of Meeting.</p>	